

C

Cross County Quorum Court

**Ordinance No. 2022-_____
Administration**

Sponsor: Lynn Blake

Be it enacted by the Quorum Court of the County of Cross, State of Arkansas, an ordinance to be entitled:

Procedures for Submission to, Inclusion in and Circulation of the Agenda of the Meetings of the Quorum Court

Whereas, the County Clerk has been official recorder of the meetings of this Court, and

Whereas, the County Clerk must provide notice of the agenda along with ordinances to be voted upon at this Court's meetings,

THEREFORE, the quorum court establishes the following procedures for the officials and those justices who wish to submit items to be placed upon the agenda of the meetings of the quorum court:

Section 1: Any item to be placed upon the agenda of any regular monthly meeting of the Quorum Court must be submitted by noon ten (10) calendar days before the scheduled meeting for inclusion in that month's agenda.

Section 2: Any justice or county official who wishes to place an ordinance or resolution before this body for a vote shall submit the ordinance or resolution in final draft form to be included with the monthly agenda.

Section 3: Any citizen or county official who wishes to place an ordinance or resolution before this body for a vote shall obtain a sponsoring justice before the resolution or ordinance can be submitted for inclusion with the monthly agenda.

Section 4: The notice of the meeting along with the agenda including all required documents, resolutions and ordinances will be provided by the County Clerk to the Justices of the Peace and other interested parties who have previously requested notice of the meeting by close of business seven (7) calendar days prior to the meeting.

Now, therefore, be it ordained by the Quorum Court of Cross County, Arkansas.

Passed and approved this _____ day of December, 2022.

Donnie Sanders, County Judge

Attest:

Melanie Winkler, County Clerk